

Brookfield Tri-District Conservation Club, Inc.
Brookfield, Ohio
CONSTITUTION (By Laws)

~~Third Printing 2000~~
(New By Laws 2018)

~~ART. I~~ (Mission Statement)

OBJECTS OF THIS CHAPTER SHALL BE:

Section I

To promote conservation and propagation of the wildlife and the fishlife of woods and streams and to protect at all times, in a legal and just manner, the interest of all true sportsmen.

Section II

To create and foster a fraternal spirit among the sportsmen, coordinating their interests and unifying their actions toward the general improvement of wildlife and fishlife sports and conditions.

Section III

To accomplish by precept and example the highest standards of sportsmanship, and to respect the rights of landowners at all times.

Section IV

To employ educational means of enlightening our members and the general public: as to conditions of wildlife and its habitat, fishlife and its waters and to teach safety in all activities.

Section V

To co-operate at all times with the state fish and game commissions and their respective field officials.

~~ART. II~~
(ART. 1)
MEMBERS

Section I(A)

Members shall comprise of law abiding citizens who subscribe and are submissive to our constitution by-laws and pay annual dues.

~~Section II (B)~~

A Junior Chapter for youth under 18 may be established. ~~A Ladies Auxiliary subordinate to this chapter may be established.~~

~~ART. III (Act. II)~~

OFFICERS AND TRUSTEES;

The officers and trustees shall be:

President, Vice President, Secretary, Financial Secretary, Treasure and Four (4) elected Trustees. No Member to hold more than one (1) elected office.

~~ART. IV~~ (ART III)

EXECUTIVE BOARD OF OFFICERS AND TRUSTEES;

This board shall consist of the elected officers and trustees with quorum of seven ~~(7)~~(5) officials present at an executive board meeting who shall have full power and authority to conduct affairs of the corporation and shall have the control and management of the business, funds and property of the club, subject only to the action of the members in a duly assembled meeting, except that it shall not have authority;

(a) to enter into any business transaction other than an emergency, involving more than ~~one thousand~~(\$2500.00 Max for emergency only. All others go through membership meeting) in money, without first submitting such transaction to the members and obtaining their approval.

(b) to enter into any transaction involving the sale or purchase of real estate or property without first submitting such transaction to the members and obtaining their approval at a regular meeting.

~~ART. V~~(IV)

ETHICS;

This chapter shall not promote, discuss or take part in any political issue except when directly concerning its objects and ideals.

~~ART. VI (5)~~

Section I (A)

Regular meetings:

Meetings will be held the 2nd Sunday of each month at ~~8:00~~ 7:00P.M. at the clubhouse on Sharon-Hogue Road, Brookfield Township, Brookfield, Ohio.

Section ~~H~~(B)

Executive Board Meetings:

Meetings will be held at the Clubhouse, the ~~4TH~~ (2ND) Sunday of each month at ~~8:00 p.m.~~ (6:30P. M.)for executive board and directors as called together by the President. Meeting will be open to membership

Section ~~III~~ (C)

Emergency Meetings:

Emergency or special meetings shall be called together by the President or an official of the Executive board.

Section ~~IV~~(D)

Regular Meeting Quorum:

Nine (9) members and a majority of the executive board at any regular meeting shall constitute a quorum for transaction of business.

ART. ~~VII~~(VI)

AMENDMENTS TO THE ~~CONSTITUTION~~ BY LAWS)

This constitution may be amended by a two-thirds (2/3) ~~vote of the~~ (2/3 of members present) ~~membership~~, provided that said amendment shall have been submitted in petition form signed by 15 members in good standing and read at one legal regular meeting prior to the meeting at which it is to be voted upon.

ART. ~~VIII~~(VII)

AMENDMENTS TO THE BY-LAWS

No by-laws of this club shall be changed without first being submitted in petition form and signed by nine (9) members in good standing, then read at two previous meetings and passed by two-thirds (2/3) vote of all members present at the third /meeting. The three readings must be at three consecutive meetings.

ART. ~~IX~~(VIII)

METHOD OF RESCLINDING

Any decision of the executive board may be appealed by the membership and resclinded by a two-thirds (2/3) vote of the members present at a regular meeting. Such an appeal must be made in writing and signed by nine (9) members and given to the President within 72 hours following decision. The appeal shall be heard at the following regular meeting.

BYLAWS
ART. I
MEMBERSHIP

Section I

Persons eighteen (18) years of age or older are considered adult members.

Section II

Annual Dues: Twenty Dollars (~~\$20.00~~) (1 Year \$30.00 per year, 2Nd Year \$40.00 3rd Year \$ 50.00 due in the month of September. (Can by work hours @ 10.00 per hour plus dues and initiation) (Dues are due in September of each year and must be paid by December meeting or see trustee for more time.)

Section III

New Membership: Initiation Fee Twenty Dollars (~~\$20.00~~) Same as Dues: plus 1st year's dues of ~~Twenty Dollars (\$20.00)~~. (1 year 30.00 2 Year 40.00 3 year \$50.00)

Section IV

Members in default for non-payment of dues and/or delinquent work hours will be dropped from the membership rolls, by Executive Board decision. Delinquent members will be barred from Club membership privileges for one (1) fiscal year and reinstatement will be the same requirements as a new member.

Section V

“Free Membership: Members 62 years of age or older, retired or disabled and has been in good standing for five (5) years is eligible for free membership, but must fulfill membership requirements other than fees.”

Section VI (~~Revised March 10, 1992~~)(??/ ??/ 2018)

Candidates for membership must be sponsored by at least (2) Two members in good standing. Membership applicant will present the application to the Executive Board at the Executive Board meeting. The Executive Board will interview the applicant and present the application with the Executive Board recommendation at the next regular meeting the applicant attends. The membership will vote on the applicant and approval will be a simple majority of the members presents. If applicant is accepted he shall pay an initiation fee of ~~(\$20.00) twenty dollars plus the annual dues of (\$20.00) twenty dollars~~ (see Section 3) at which time membership credentials will be issued. New members are on probation for (1) one year and during this period cannot sponsor other new members. Exceptions will be acted upon by the Executive Board.

Section VII

All members are required to donate 20 hrs. work to remain in good standing. Exceptions will be acted upon by the Executive Board. Normal travel by personal vehicle to obtain parts, materials or supplies in connection with club-related work shall not be subject for payment. An itemized statement must be submitted to the Executive Board and/or the club membership for approval of payment before an excessive weight is to be carried or an excessive distance is to be traveled. The accumulation of normal travel at different times and submitted as 'excessive distance will not be subject for payment.

ART. II

ELECTIONS

Section I

Voting: All adult members in good standing are eligible to vote in all club matters pertaining to membership meetings.

Section II

Qualifications for Office:

A member may hold office provided:

- (a) He has been a member in good standing for three (3) consecutive years prior to election.
- (b) Attended 50% of regular meetings the previous year.

Section III

Elections shall be held annually at the February meeting: nominations shall be made at the January meeting. Prior, the President shall appoint an election committee with one named chairman, with as many members as necessary, whose duty it shall be to receive nominations, prepare ballots and conduct the election. Nominees not present shall be contacted for approval before placing names on ballot. At least one nominee shall be listed for each office before election. Provision for write-in votes shall be on the ballot. Those elected shall assume office the first regular meeting in March.

The five (5) elected officials of the Executive Board and one Trustee shall be voted on each year.

If a President is re-elected it becomes necessary to vote for (1) Trustee.

In the event a new president is elected the outgoing president shall assume the Trustee position:

Therefore, no election for Trustee will be held that year.

Section IV

Term of Office:

Executive Board

President: One (1) year

Vice Pres.: One (1) year

Secretary: One (1) year

Financial Secretary: One (1) year

Treasure: One (1) year

Trustees:

Four (4) years, one (1) Trustee to be elected each year. The Senior Trustee will be dropped from the Board after completing four (4) year term. (Refer to by-laws, Section III pertaining to Trustees).

ART. III

DUTIES OF OFFICERS;

It shall be the duty of all elected officers to acquaint themselves thoroughly with the constitution and by-laws and assist the president with carrying them out to the best of their ability. In the case both the President and Vice President are absent or unable to perform their duties, the executive board shall appoint a president pro-tem.

Section I

Duties of the President:

He shall preside, when present, at all regular meetings of the chapter or all executive board meetings. It shall be his duty to maintain order at all times, cast the deciding vote in the case of a tie vote; and conduct all matters that may be brought on the floor of a meeting. He shall be ex-officio, a member of all committees. The president shall be responsible for charter renewal. He shall be bound by article IV of this constitution.

Section II

Duties of the Vice-President:

He shall assist the President when necessary, and in the absence of the president, shall perform the duties of the president. He shall be ex-officio, a member of all committees. He shall be bound by Article IV of this constitution.

Section III

Duties of the Secretary:

He shall keep accurate minutes of all meetings and conduct Chapter correspondence. He shall be custodian of the general files of the Chapter, and shall turn such files over to the secretary succeeding him in office, maintain office supplies. It shall be his duty to place all pertinent documents in safety depository and maintain a record thereof. Club stationery shall be limited to the use of the executive board and directors. All correspondence shall be copied and filed.

Section IV

Duties of the Financial Secretary:

All monies going into the treasury shall be turned over to the Financial Secretary. He shall keep an accurate account of same. He shall turn over all monies to the Treasurer. It shall be his duty to report all bills of account at meetings for approval. He shall be bonded. In his absence, monies shall be held until such time as he is available. It shall be his duty to order the Membership cards, buttons, and emblems. He shall issue all membership cards, buttons, and emblems. He shall maintain the membership roll. (The financial Secretary will prepare an annual budget to be approved by the Executive board and voted on by the membership for the upcoming year.)

Section V

Duties of the Treasurer:

He shall be custodian of all monies belonging to the Chamber. He shall give a receipt for all monies received and deposit such monies in the name of the Chapter, in a bank approved by the Executive Board. He shall pay all orders approved. Checks shall be signed by two (2) officers. Signatures shall include the Treasurer, President or Financial Secretary. He shall keep a correct account of all monies of the chapter and report same at each meeting for approval of the membership. He shall be bonded. The Treasurer shall provide auditors with Chapter financial records.

Section VI

Duties of the Trustees:

Trustees shall be bound by Article IV of this ~~Constitution~~. (By Laws)

Section VII

Duties of the Directors:

Directors are appointed by the President with the approval of the Executive Board. Each director may appoint his own committee. Unlimited in numbers. He or his assistant shall report the activities of his committee at each regular meeting of the Chapter. Directors shall make projected monetary expenditures for repairs maintenance and new construction or general business connected with his individual program. Such reports and requests will be presented at Executive Board meetings and presented to the membership at a regular meeting for approval or rejection.

Section VIII

Special Committees:

Shall be appointed by the president with the approval of the executive board.:

Section IX

Directorships:

Fish

Game

Farmer Relations

Archery

Trap

Rifle & Pistol

~~Sporting Dogs~~ (x)

~~Social Welfare Junior Chapter~~ (X)

Publicity

Turkey Shoots

Historian

Program Coordinator

Grounds

Federation Delegate

ART. IV AUDITING

Chapter books shall be audited once a year by a three (3) man committee appointed by the president. Upon recommendation of the Executive Board, the books will be audited by an outside professional auditor. Directors are requested to give a bi-Monthly report of their activities and finances to the executive board during the time of their active

ART. V

ORDER OF BUSINESS

- (a) 1. Roll call officers and trustees
2. Conservation Pledge
3. Minutes read
4. Communications
5. Bills of Account
6. Treasurer's Report
7. Reports of Directors
8. Reports of appointed committees
9. Unfinished business
10. New Business
11. Report from Federation
12. Good of the Order
13. Speakers and Entertainment

(b) Voting on motions shall be passed by a majority vote at a regular meeting.

ART VI

CONDUCT OF MEETINGS

Roberts Rules of Order shall be parliamentary authority on all matters not specifically set forth in the Constitution, By-laws or standing rules of the Club.

ART. VII

PENALTIES

Any member guilty of conduct unbecoming a sportsman, or who willfully violates the Constitution and By-laws may be expelled by a two-thirds (2/3) vote of the Executive Board. Any person who forfeits membership for any cause whatsoever relinquishes all claims upon the Chapter. Officers and Trustees may be removed from office by a two-thirds (2/3) vote at a regular meeting, provided notice of such action to be taken shall be signed by nine (9) members in good standing, and said notice read at two chapter meetings prior to the approval of a two thirds (2/3) vote of the Executive Board. In case an officer or trustee has not performed the duties of his office for a period of three months, nor arranged for a suitable substitute, and cannot give cause for his absence that meets with approval of the Executive Board, he may be dismissed by the President. The President may, with approval of the Executive Board, appoint a member to fill any vacancy.

ART. VIII

ORDER OF MERIT

In recognition of outstanding service to this organization throughout an entire year, a certificate known as the "Order of Merit" shall be given to members recognized by the Executive Board as being worthy of such award. Recommendation for the award may be submitted by Officers, Trustees and Directors. Awards shall be presented at the annual Dinner Meeting. Holders of the award shall for each additional year of outstanding service receive a Service Bar which may be passed on the original award, and when a total of ten awards have been issued the holder shall be given a Stainless Steel "Order of Merit" mounted on hardwood base.

ART. IX

SPECIAL RECOGNITION AWARDS

Shall be presented by Executive Board with membership approval. The highest award shall be a Life Membership.